

Help us to minimise the risk of spreading Coronavirus by following these steps:

Guidelines for studio use during COVID-19

- **At all times, follow current [State Government guidelines](#) and all requests made by LGI in relation to protecting against COVID-19.** This includes physical distancing, mask wearing and hygiene guidelines at all times when at WXYZ Studios. More detailed information can be found [here](#).
- **If you have any symptoms, however mild, please stay home and do not attend WXYZ Studios.** If you develop symptoms indicating COVID-19 during your studio residency, please seek testing and medical advice, and inform LGI staff as soon as possible.
- **If you or anyone in your group tests positive for COVID-19 within 14 days of being at WXYZ Studios** you must inform LGI immediately.
- **Masks are no longer required at WXYZ Studios,** but visitors are welcome to wear one should they wish to.
- **Physical distancing requirements (1.5m) should be maintained at all times.** Where necessary, contact work is now permitted though it is requested that participants wash or sanitise hands before and after activity and the contact / close proximity lasts only as long as the activity requires.
- **Complete a COVIDSafe induction with LGI Staff before commencing work.** This ensures you are aware of how to work and your responsibilities while at WXYZ Studios.
- **‘Get in, dance, get out’.** Please minimise non-work time within WXYZ Studios. We also encourage travel by private transport to further minimise risk of transmission.
- **Keep to the studio times you have been offered** and use it for the agreed activity only. Do not share your allocation with anyone else.

- **Arrive as a group and no earlier than 5 minutes before start of your allocated time.** Where possible, meet outside WXYZ Studios and enter as a group (maintain physical distancing) as close to your start time as possible to minimise crossover of different groups.
- **Sign in online on arrival.** Please ensure everyone in your group has completed this before commencing work. See QR codes at the entrances to WXYZ Studios.
- **Do not exceed the maximum number of people per space or per agreed activity.** Please observe physical distancing of 1.5m wherever possible, note the maximum of each room listed on the door and do not exceed group number agreed across your activity.
- **Regularly wash/sanitise your hands throughout the day** using the handwashing facilities in the bathroom and hygiene stations in the studios.
- **All belongings should be kept in the studio you are using.** There is also a limited amount of space available in the changing room pigeonholes. Please be respectful of another person's possessions and do not use more storage space than you require.
- **No outdoor shoes to be worn on dancefloors.** Please remove footwear before entering studio spaces. Do not leave footwear in corridors or thoroughfares (trip hazard).
- **Equipment should be cleaned between uses.** Please use disinfectant spray / wipes to clean all equipment between uses by different people.
- **Minimise use of the common areas, including the kitchen and its equipment.** Where possible, please bring food and drink and take containers home with you. Please wipe down with disinfectant after using any equipment and wear gloves if preparing food or drinks.
- **Please use the dishwasher.** Do not clean kitchen utensils by hand. Please wear gloves when loading, unloading and operating the dishwasher.

- **Wipe down frequently touched surfaces in the studio at the end of your session.** Disinfectant spray/wipes, gloves and a bin can be found in your studio's hygiene station.

Please include (if used):

- audio equipment*
- air con remotes*
- gas heater cords
- TV and remote control*
- all other surfaces that you have worked on or been in contact with (tables, stools, etc)

Please keep shared spaces tidy and clean and follow any additional requests made by LGI staff.

* Do not spray directly onto equipment. Spray paper towel and 'damp dust' all electrical equipment.

- **If you are requested to mop the studio floor, please follow instructions by LGI staff.**

This includes:

- using the correct dilution of cleaning product in the mops supplied (see label on the bottle),
- ensuring the full studio floor surface is cleaned,
- allowing the floor to fully dry before commencing any other activity,
- completing the out-of-hours cleaning roster (by LGI office).

Mopping will normally be requested before you commence your activity – if you're unsure, please contact LGI staff.